



Dear Transportation Client:

Welcome to the Orange Senior Center and the Orange Senior Transportation Service!

Enclosed you will find a **Client Registration** and **Consent/Disclosure Statement** form. The information provided on the form will not only provide us with vital information that we may use in the case of an emergency, but also allow us to satisfy reporting requirements mandated by one of our federal funding sources. Please be assured that all information is maintained in a confidential file and is used for general statistical reporting purposes only. Thank you for your cooperation in returning this information to our attention at your earliest convenience.

Lucy Alexander may be reached at **216-831-8601 x5703** to schedule appointments. Appointments are taken on a first-come, first-served basis. Medical appointments are given priority, and the service may also be used to accommodate your shopping, banking, or personal needs. The transportation service runs Monday – Friday, between the hours of 9:30 a.m. and 4:00 p.m. In some cases, earlier pick up times may be able to be accommodated.

This is a door-to-door service. Passengers that cannot ambulate beyond door-to-door service must have a companion. Our number one goal is to provide safe transportation to our clients. While we also strive for “on-time” pick ups, please be aware there are many factors that can cause delays on a given day. Your patience is greatly appreciated and we will do our best to notify you if changes arise. In addition, if you need to make a change or to cancel an appointment, your timely notification will enable us to best serve all clients.

A donation of \$3 one-way (\$6 round trip) is suggested for the service, and rider passes are available for those with a financial hardship through the SCARF Fund. These donation fees are critical to our ability to continue to provide a quality service.

Please do not hesitate to contact us at **216-831-8601 x5703** should you have any further questions regarding the service or other programs offered by the Orange Senior Center.

Sincerely,

Margaret M. Miller  
Senior Adult Coordinator  
Enclosures

Lucy Alexander,  
Senior Adult Associate/Transportation