

# Drowsy Chaperone

## Audition Packet

Stagecrafters TeenCrafter Academy is pleased to announce that auditions for our production of **The Drowsy Chaperone** will be held at the on **Sunday, September 12<sup>th</sup> at 2:00 pm**. Please arrive promptly, with all completed paperwork in-hand.

Auditions will take place at: Pepper Pike Learning Center  
on the campus of the Orange City Schools  
32000 Chagrin Blvd, Pepper Pike, OH 44124.

**Callbacks will take place on Thursday September 16 from 6:00 – 9:00 pm.** If we would like to see you for callbacks, we will let you know by 6:00 pm Tuesday, Sept 14<sup>th</sup>.

The show will be performed the weekend of:

Fri, Nov 19 7:00 pm  
Sat, Nov 20 7:00 pm  
Sun, Nov 21 2:00 pm – **with MANDATORY strike immediately following the show.**

Our **rehearsals begin** the week of Sept 26<sup>th</sup>. We will rehearse approx 3-4 times per week until tech week, when the schedule becomes much more intense. All cast members are expected to attend every rehearsal that they are called for unless they have indicated a conflict **in advance on their audition form**. You will not be needed at every rehearsal. We have simply reserved all of these dates as possible practices in order to accommodate the needs of the production and to give you a chance to consult your schedule in advance. We do try to work with every cast member's busy schedule; but please keep in mind that an excessive number of conflicts will play a part in the casting of the show. If cast, only the conflicts listed on your original audition form will be approved and excused. **Please note, however, there can be no excused absences during tech week - attendance is mandatory!**

In general, rehearsals are held each week on the following days:

Sundays (4:00 – 8:00) – blocking, choreography, music  
Mondays (5:30 – 8:30) – blocking and/or choreography  
Tuesday Evenings – Music rehearsals  
Wednesday Evenings – blocking and or choreography  
Thursday Evenings – Music, blocking, or choreography

Exact rehearsal days will be determined once we review cast conflicts. We will also be attempting to work around several other theatre productions in the area – so that you may have opportunity to be involved in more than one production.

We will be having “block rehearsal scheduling”, which means that you will only be called to rehearsals during times when you will be actively participating in the rehearsal. You will not be called to a rehearsal and then just sit around waiting. You will not be called to every rehearsal. We will be very mindful of your time. Additional Friday or Saturday rehearsals may be added, if needed, as we approach opening night.

**Tech Week begins Saturday, November 13<sup>th</sup> and will continue each day through opening night. There will be no absences during tech week – attendance is mandatory.**

### AUDITION DAY.

Those auditioning should arrive with their audition form filled out and signed by a parent/guardian - stating that you and your parents together have thoroughly read this packet. Students should have a song prepared. An accompanist will be provided and a CD /Cassette Player will be available for those wishing to use a pre-recorded instrumental track. Please prepare 1 minute (about 32 bars) of a musical theatre song. The song should be in the style of the show and should be written in key appropriate that demonstrates your particular vocal range. There will also be a dance audition. Please bring comfortable clothes and appropriate footwear (jazz or tennis shoes).

CALLBACKS If callbacks are needed, they will take place on **Thursday September 16 from 6:00 – 9:00 pm**. Please understand that if you are not called back, it does not necessarily mean that you have not been cast in the show. Callbacks are for specific role consideration.

CASTING THE SHOW. We will email and post the cast list by Wednesday, Sept 22<sup>nd</sup>. If your name does not appear as part of the cast list, it means that we were unable to cast you in this particular show. However, we do extend the opportunity for you to be involved behind the scenes in this production, and also hope that you will consider auditioning for future shows.

Drop-Out Policy: Dropping out of a production, after being cast in the show will GREATLY affect one's ability to be cast in future shows. A tremendous amount of time and effort go into casting a show. Dropping out after being cast is both unprofessional and rude to the entire troupe. (So, just don't do it.) Those dropping will not be refunded any fees. They will, however, receive any tickets, Tshirts, or DVDs that have been paid for in advance.

#### ATTENDANCE AND BEHAVIOR POLICY

- **Two (2) unexcused absences may automatically result in removal from the cast.** Only the dates listed on audition form are considered excused. Unplanned trips, parties, lack of transportation, activities, AND ILLNESS are considered unexcused. If you are late three times, that counts as one unexcused absence (if the late arrivals were not marked on the conflict form).
- If cast members are absent when a specific scene is blocked or choreographed, it is possible that they may not be able to be worked into the scene at a later date. Because of this, unexcused absences should only be used in the event of an emergency.
- **NO ABSENCES WILL BE EXCUSED DURING TECH WEEK - ATTENDANCE IS MANDATORY**
- **ALL CAST is required to attend the mandatory STRIKE after the closing performance.**
- **Absolutely no behavioral problems will be tolerated!** Any cast member who becomes a behavior problem will be immediately replaced. This includes excessive talking, lack of respect for staff and colleagues, cell phone usage, or poor attitude.
- **Please do not alter your physical appearance** between auditions and opening night. This includes visible tattoos, body piercings, hair color change, or hair length/style change.

#### FINANCIAL OBLIGATIONS

To help subsidize the cost of mounting this production, each cast member will be required to:

- **Sell a minimum of two playbill ads (any size. Smallest size ad is \$75)**
- **Pay a \$45 participation fee OR sell an additional ad to cover the cost of participation fee.**
- **Pay a \$25 costume fee – to help cover the cost of costumes**
- **Note: Pre-Sale Tickets are not required!!!**

A summary of your financial options:

- If you choose not to sell ads to local businesses, your personal out of pocket expense would be: \$220
- If you choose to sell two ads to local businesses, your personal out of pocket expense would be: \$70
- If you choose to sell three ads to local businesses, your personal out of pocket expense would be: \$25

**As you can see, we have made opportunity for everyone to participate in the program, without financial constraint.** By selling additional ads, it is possible to be a part of this production by paying only the costume fee. Ad & Fee Forms will be distributed to all who are cast in the show. Those who have not sold ads (by the due date listed on the ad form) will be personally responsible for submitting the full \$220.

Thank you! We could not do this without you!  
We are really looking forward to a wonderful experience!

Richard Hinkelman  
Director - Teen Crafter Academy  
stagecrafters@aol.com

**PLEASE NOTE: You must bring a completed audition form and conflict sheet with you to auditions. No one will be considered for casting if they have not submitted the completed forms WITH PARENT SIGNATURES!**

# Drowsy Chaperone Audition Form

(if you have a theatre resume and/or headshot, please attach it to this form)  
(photocopied or computer-printed headshots are acceptable – we do not need an expensive photo print)

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Age \_\_\_\_\_ Grade \_\_\_\_\_ School: \_\_\_\_\_

Hair Color \_\_\_\_\_ Height \_\_\_\_\_ Birthdate \_\_\_\_\_

Student E-mail address \_\_\_\_\_ Parent E-mail address \_\_\_\_\_

Student Cell Phone: (\_\_\_\_\_) \_\_\_\_\_ Home Phone: (\_\_\_\_\_) \_\_\_\_\_

(We do **all** of our communication through email so make sure to include an email address. PLEASE PRINT LEGIBLY)

Please list any acting, singing, or dancing classes that you have taken. Where and for how long? (Attach if necessary)

Please list the last three (or less) shows you have been in. What part did you play? Where was the show?

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

What song are you singing for auditions? \_\_\_\_\_

Roles I would like to be considered for: \_\_\_\_\_

I will accept any role that the directors feel is the “best fit” for me.

I will **ONLY** accept the following roles: \_\_\_\_\_  
meaning, if I am not cast as the roles listed above, I would rather NOT be a part of the production at all.

I would like to be considered for a singing solo

I would rather NOT be considered for a singing solo.

I'm interested in: (check all that apply)

Lead Role                       Supporting Role                       Chorus/Ensemble Role

Singing Role                       Acting Role                       Dancing Role

Stage Crew                       Set Design & Construction

Sound                       Lighting

Student Producer                       Administration (computer work, typing, filing, copying, attendance, etc)

Publicity                       Costuming

Props                       Orchestra (List instruments)

**TO THE PARENTS:** I have read the attached sheets carefully. I have reviewed the possible rehearsal and production dates on the previous page and have written any conflicts on the conflict calendar on the back of this form. I understand that not all who audition may be cast. I understand that those who are cast will be required to sell 2 ads, and also be required to cover a participation & costume fee. If cast, I agree to support the program by following all policies, financial and participation requirements. A complete packet of forms will be distributed to those cast in the show. I have researched the show and am familiar with the subject matter contained in the script and music.

Parent Signature: \_\_\_\_\_

Student Signature: \_\_\_\_\_

**\*\*\* IMPORTANT: PLEASE COMPLETE CONFLICT SHEET  
ON REVERSE SIDE OF THIS FORM \*\*\***

**You will not be permitted to audition without a parent signature!**

Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Please take some time to review your family calendar. Next, mark any conflicts and bring this form with you to auditions. Please mark spring and holiday breaks, if you will be out of town.

## September 2010

12 Auditions	13	14	15	16 Callbacks	17	18
19	20	21	22	23	24	25
26 First Rehearsal	27	28	29	30		

## October 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## November 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13 Tech Week Begins
14 Tech Week	15 Tech Week	16 Tech Week	17 Tech Week	18 Tech Week	19 7pm show	20 7pm show
21 2pm Show & Strike	22	23	24	25	26	27

**STAGECRAFTERS EMERGENCY FORM (Ver 2009-10a)**

**Student's Name** \_\_\_\_\_

**Address** \_\_\_\_\_ **Student Cell:** \_\_\_\_\_

**Mother's Phone No.:** Home \_\_\_\_\_ Work \_\_\_\_\_

**Father's Phone No.:** Home \_\_\_\_\_ Work \_\_\_\_\_

**Mom's Cell:** \_\_\_\_\_ **Dad's Cell:** \_\_\_\_\_

**Parent e-mail:** \_\_\_\_\_ **Student e-mail:** \_\_\_\_\_

**Emergency Medical Authorization**

In the event of an emergency, if parents/guardians cannot be reached at phone numbers listed, please contact:

**Name** **Phone No.** **Relationship**

1.

2.

3.

**Insurance Carrier:** \_\_\_\_\_ **Policy Number:** \_\_\_\_\_

This department does not provide insurance for participants. You must have insurance coverage for your child before enrollment in activities is granted.

In the event that reasonable attempts to reach parents/guardians at the phone numbers listed have been unsuccessful, I hereby give my consent for the administration of any treatment deemed necessary by:

**Preferred Pediatrician:**

**Name** \_\_\_\_\_ **Phone No.** \_\_\_\_\_

**Preferred Dentist:**

**Name** \_\_\_\_\_ **Phone No.** \_\_\_\_\_

Or by another licensed physician or the transfer of child to nearest appropriate hospital or emergency facility. This authorization does not cover major surgery unless the medical opinions of two licensed physicians or dentists, concurring in the necessity for surgery, are obtained prior to performance of surgery.

**Please list anything else we should know about your child (medical problems, allergies, medications currently taken, etc.)**

\_\_\_\_\_  
We the undersigned, do hereby consent to our registrant's participation in the Orange Community Education & Recreation programs. Registrant is in good health and can participate in all activities. Therefore, in consideration of services to be performed by Orange Community Education & Recreation, I/we do further release its agents and employees from any and all claim or liability to us for any damages or injuries which may be sustained by said registrant in connection therewith.

**Parent's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Parent's Name (please print)** \_\_\_\_\_

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# Parent & Family Member Volunteer Form:

Dear Parents and Family Members,

We greatly value your involvement with the teen productions. We would like to share some of the areas in which your assistance will help contribute to the success of our productions. If you would like to help in any of the following areas, please let us know.

Parent Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Parent Email Address: \_\_\_\_\_

( ) **Set Building, Tech, Crew** – volunteers are needed to help build the set. Help is needed in the areas of: design, building, prep-work, artwork, painting, etc.

( ) **Costumes & Wardrobe** - help is needed in the areas of: organizing the costumes, thrift store shopping, sewing, small alterations, full-out costume design, gluing, fabric painting, etc.

( ) **Hair & Makeup** – volunteers are needed to help with hair and makeup. Volunteers are also needed to help coordinate the makeup personnel.

( ) **Publicity** – volunteers are needed to hang up posters throughout town, and organize various other ways to “get the word out”.

( ) **Water Bottles** for the Cast – parent volunteers are needed to provide a case of water bottles for the performers to drink in-between scenes.

( ) **Concessions** – volunteers are needed to help organize and/or sell items before the show and during intermission. Candy, flowers, balloons, etc.

( ) **Ushers** – volunteers are needed to help gather and coordinate a team of ushers for each performance. Ushers will help seat patrons and will also be available at the back of the house and entryway to help people find restrooms, hang up coats, etc

( ) **Other areas I/we are willing to volunteer:**